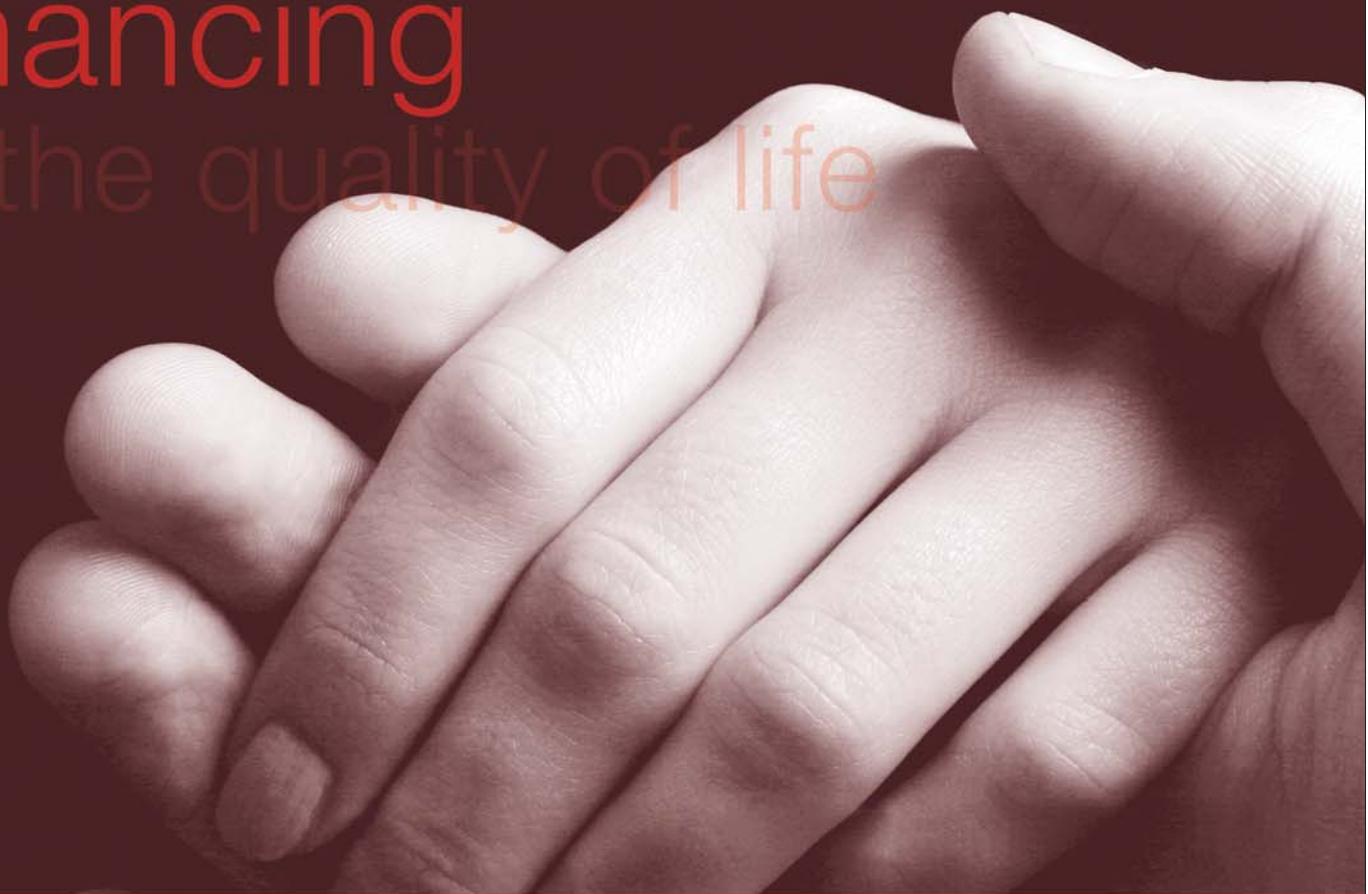


ANNUAL REPORT

09

giving hope
enhancing
the quality of life



SINGAPORE
CANCER
SOCIETY

新加坡防癌协会

dedicated to
its mission of minimising
the impact of
cancer

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about us

The Singapore Cancer Society (SCS) was founded in 1964, registered as a society in 1984 and has IPC (Institution of Public Character) status as a charity since 1995. SCS is endorsed by the Ministry of Health and is a member of the National Council of Social Service and Singapore Hospice Council.

Being self-funded, the Society organises various fund-raising activities throughout the year as it is dependent on public donations to provide quality services to cancer patients, their families and the public.

SCS is governed by a Council comprising members who are volunteers without remuneration, and who hold office for a term of two years at a time. Both the Council members and senior staff have no business relations with the Society and none of them are related by blood.

VISION

To be the leading charitable cancer organisation in Singapore and the region, with a reputation for effective programmes for the prevention and control of cancer.

MISSION

The Singapore Cancer Society is a community-based voluntary health organisation dedicated to minimising the impact of cancer through public education, screening, patient services, financial assistance, research and advocacy.

CORE PROGRAMMES

Public Education

- Forums, talks and campaigns to educate the public on cancer prevention and control

Cancer Screening

- Free cancer screening services for members of the public
 - Pap smear to screen for Cervical Cancer
 - Faecal Occult Blood Test (FOBT) to screen for Colorectal Cancer
- Patient education
 - Breast Self-Examination for Breast Cancer

Patient Services

- Free hospice home care for terminally-ill cancer patients
- Free rehabilitation support for cancer patients and survivors
- Support group activities for:
 - Breast cancer patients (Reach To Recovery Support Group)
 - Colorectal cancer patients (Ostomy Club)
 - Throat/Nasopharynx cancer patients (New Voice Club)
 - Female cancer patients (Look Good... Feel Better Programme)

Welfare Assistance

- Cancer treatment subsidies for needy cancer patients
- Financial assistance for needy cancer patients
- Free medical supplies and transport service for needy cancer patients to and from hospitals
- Tuition service and school allowance grant and bursaries for children whose lives are affected by cancer



chairman's MESSAGE

Cancer is a leading cause of death in Singapore and will continue to be as the population ages. Recognising that prevention and early detection is the most effective way in reducing mortality and premature deaths due to cancer, SCS continued to advocate strongly for regular screening through our public education programmes. Going beyond awareness, the Society's free cancer screening services have encouraged many to take the first step to go for screening, a step which could help them cultivate a habit of regular screening.

For the needy patients and families stricken with cancer, the Society lends a helping hand to alleviate their financial burden so that they too have the best possible chance of survival and of leading normal, healthy and productive lives. Through adopting a multi-pronged approach in fighting cancer, the Society has helped to save lives and brought comfort and hope to cancer patients.

Donations from supporters continued to be the main source of funding for the Society. Besides our regular fundraising programmes, 2009 marked the debut of Race Against Cancer, SCS's very own charity run. Aptly, during the year, the Society intensified its efforts in the race against cancer with a keen focus on minimising the impact of cancer in the community. 2009 saw the introduction of several new initiatives and a more extensive community outreach.

New initiatives promote early detection and help children affected by cancer

Cancer screening helps to detect cancer at an early stage when treatment offers a better chance of cure. To encourage women aged 40 years and above to go for mammogram, SCS collaborated with the National Healthcare Group Diagnostics (NHGD) so that women who visited our SCS clinics were able to enjoy a discounted rate of \$40 for mammogram at NHGD polyclinics, instead of the usual price of \$50.

In a move to foster a habit among women to go for regular mammogram screening, "Celebrate Wellness", a partnership between SCS, Health Promotion Board, WINGS (Women Inspiring, Nurturing and Grooming Singaporeans) and other community partners was forged to educate women about the risk of breast cancer and enhance their well-being by encouraging a healthy lifestyle. Under this two-year project, commencing January 2010, women in the high risk group of 50 – 69 years who have never done a mammogram before or have not had a mammogram in the past three years, would be able to enjoy mammogram at a subsidised rate of \$25. This was made possible by a further \$25 subsidy from Tote Board over the already subsidised rate of \$50 at the participating clinics. SCS will administer the Tote Board funding to facilitate the implementation of the "Celebrate Wellness" project.

Recognising that children whose lives are affected by cancer are vulnerable and often neglected, SCS has launched a new programme to help children and youths who are themselves suffering from cancer or whose parents are cancer patients. The “SCS Help the Children and Youth” programme provided support in four areas – the school allowance grant and bursary schemes, group intervention workshops, tuition service and family engagement programmes. The aim is to ease the financial burden on the families and provide psychosocial support to help these children and youths cope with cancer or a sick parent.

Greater community outreach – a race to save more lives!

In our fight against colorectal cancer, the Society stepped up its efforts in advocating for the annual Faecal Occult Blood Test (FOBT) for those aged 50 years and above. As a result of the widespread publicity generated during the Colorectal Cancer Awareness Campaign and the extensive distribution network, 59,420 kits were given out to 29,710 individuals. 41 individuals were detected with cancer and 184 had their pre-cancerous polyps removed. Hence, the FOBT screening effectively saved 225 lives.

Breast cancer is the number one cancer among Singaporean women. Yet, many women are not going for mammogram. During the year, our collaboration with healthcare partners to offer mammograms at discounted rates saw 998 women responding to our call to go for screening. In addition, 4,534 women attended the SCS clinics for free Pap smear to screen for cervical cancer.

Our public forums and corporate/community talks reached out to some 4,500 participants to raise the awareness of the different types of cancer – their symptoms, diagnosis and treatment.

Coping with cancer and its hefty treatment costs can be a strain both financially and psychologically for the patients and their families. The Society’s welfare schemes which provide financial assistance, treatment subsidies, patient care and rehabilitative support services rendered help to some 1,500 cancer patients in the year. Overall, our community outreach and the Society’s programmes and services have benefited more than 40,000 beneficiaries.

Strong donor confidence and support despite economic uncertainties

Despite the challenges posed by the economic downturn, our fundraising efforts had done well, thanks to the

generous support of corporate and individual donors who believed in our cause. The Society’s inaugural charity run, the “SingTel & SCS Race Against Cancer” raised a total of \$500,000, of which \$200,000 was donated by the title sponsor SingTel from its Touching Lives Fund to help kick-start the “SCS Help the Children and Youth” programme.

For the first time, the Rotary Clubs of Singapore and SCS joined hands to organise a charity golf event called “Tee for Cancer”, which raised more than \$200,000. Strong support continued to pour in from individual donors who have pledged to make regular donations to the Society. Their unstinting support has contributed close to \$4.0 million during the year.

We were encouraged by the vote of confidence from both corporate and individual donors who have stood by us in 2009 when the economy was wrought with uncertainties. As a result of their support, we were able to end the year with an operating surplus of \$3.1 million. As a self-funded voluntary welfare organization dependent on donations to run our activities, this surplus will be ploughed back into the reserves to help sustain our programmes during lean times.

Moving ahead, the Society will continue to press on to deliver quality services for cancer patients and the general public. We will keep abreast with the changes in the operating environment so as to stay relevant and proactive in meeting the needs of our beneficiaries and the community.

The achievements over the years would not have been possible without the support of many helping hands. Let me extend my heartfelt thanks to my fellow Board Members for their wise counsel and guidance. To the management and staff, thank you for your hard work and dedicated efforts. I would also like to say a big thank you to the volunteers for giving tirelessly of their time and effort to advance the cause of the Society. My special thanks to all corporate sponsors and partners, individuals and well-wishers for their benevolence and compassion which will go a long way in making a better tomorrow for our beneficiaries.



A/Prof Koo Wen Hsin

*Chairman
Singapore Cancer Society*

THE 45TH COUNCIL

council & SUB-COMMITTEES

(AS AT 1 APRIL 2010)



CHAIRMAN

A/Prof Koo Wen Hsin
Deputy Director
National Cancer Centre Singapore



VICE
CHAIRMAN

Dr Ang Peng Tiam
Medical Director
Parkway Cancer Centre



HONORARY
SECRETARY

Ms Lim Soo Hoon
Permanent Secretary
(Public Service Division)
Prime Minister's Office



ASSISTANT
HONORARY
SECRETARY

Ms Daphne Hong
Deputy Senior State Counsel
International Affairs Division
Attorney-General's Chambers, Singapore



HONORARY
TREASURER

Mr Choo Eng Chuan
Partner
Ernst & Young Solutions LLP



ASSISTANT
HONORARY
TREASURER

Mr Phua Kia Wang, Calvin
Director
Intellectual Property Policy Division
Ministry of Law



COUNCIL
MEMBER

**Mr Chew Mei Kwang,
Kenneth**
Chairman
Elite KSB Holdings Ltd



COUNCIL
MEMBER

Mr Gerald Minjoot
Managing Director
Greendale Investments Pte Ltd



COUNCIL
MEMBER

Dr Tan Kok Kheng
Chief Executive Officer
Mycobiotech, Inc



COUNCIL
MEMBER

Mrs Mildred Tan
Managing Director
Ernst & Young Advisory Pte Ltd



COUNCIL
MEMBER

Mr Wee Sin Tho
Vice-President
Endowment and Institutional Development
National University of Singapore



COUNCIL
MEMBER

Mr Pay Cher Wee (Co-opted)
Director
Accion Capital Management Pte Ltd

sub- committees

EXECUTIVE COMMITTEE

Chairman

A/Prof Koo Wen Hsin

Members

Dr Ang Peng Tiam

Ms Lim Soo Hoon

Mr Choo Eng Chuan

Ms Daphne Hong

Mr Gerald Minjoot

Mrs Mildred Tan

AUDIT AND RISK COMMITTEE

Chairman

Mr Gerald Minjoot

Members

Mr Chew Mei Kwang, Kenneth

Dr Tan Kok Kheng

COMMUNITY PARTNERSHIPS COMMITTEE

Chairman

Dr Ang Peng Tiam

Members

Dr Tan Kok Kheng

Mrs Mildred Tan

Mr Pay Cher Wee

FINANCE COMMITTEE

Chairman

Mr Choo Eng Chuan

Members

Mr Calvin Phua

Mr Pay Cher Wee

Mr Adrian Choo (Co-opted)

MEDICAL SERVICES & PUBLIC EDUCATION COMMITTEE

Chairman

A/Prof Koo Wen Hsin

Members

Dr Ang Peng Tiam

Ms Daphne Hong

Dr Lim Soon Thye (Co-opted)

WELFARE COMMITTEE

Chairman

Ms Lim Soo Hoon

Members

Mr Wee Sin Tho

Mr Calvin Phua

Dr Donald Poon (Co-opted)

management

STAFF (AS AT 1 APRIL 2010)

Chief Executive Officer

Cheng Lay Tin

COMMUNITY PARTNERSHIPS

Assistant Manager

Low Song Mei, Annabelle

FINANCE

Manager

Ng Bee Hoon, Florence

HUMAN RESOURCE & ADMINISTRATION

Manager

Chew Soon Lee

WELFARE

- Cancer Treatment Fund
- Financial Assistance
- Rehabilitation & Support Groups
- Patient Transport Service
- Volunteer Management
- Help the Children & Youth Programme

Manager

Leong Wai Mun

Assistant Manager

Lim Li Yong, Susan

MARKETING COMMUNICATIONS & PUBLIC EDUCATION

- Cancer Education Awareness Programmes
- Marketing Communications

Assistant Manager

Ling Lee Hoon, Janet

MEDICAL SERVICES

Honorary Medical Advisor

Dr Donald Poon

- Screening

Senior Executive

Evelyn Ng

- Hospice Home Care

Nurse Supervisor

Esther Koh

INTERNAL AUDIT

Internal Auditor

Koh Aik Kuan

public EDUCATION



Since its inception in 1964, SCS has remained dedicated to its mission of raising public awareness of cancer and its control. The Society's public education programmes emphasise the importance of regular screening and early detection in saving lives.



Through community engagement and strategic partnerships with major healthcare groups and hospitals, SCS's public education campaigns have achieved an extensive outreach islandwide. Our public forums and community/corporate talks have helped to generate greater awareness on cancer-related issues and cancer screenings.

The campaigns conducted in 2009 were:

- Colorectal Cancer Awareness Campaign
- Women's Health Cum Cervical Cancer Awareness Campaign
- Prostate Cancer Awareness Campaign
- Head and Neck Cancer Awareness Campaign
- Breast Cancer Awareness Campaign
- Lung Cancer Awareness Campaign

COLORECTAL CANCER AWARENESS MONTH march 2009

"Colorectal Cancer, Are You at Risk?" was the theme of the 8th Colorectal Cancer Awareness Campaign. Mr Gerard Ee, a colorectal cancer survivor and a prominent volunteer in the social service sector, fronted the campaign publicity by advocating for regular screening and early detection of colorectal cancer. Many responded to his call to take the Faecal Occult Blood Test (FOBT) kit. He also shared

the importance
of regular screening
in saving lives

SCS's public education campaigns have achieved an extensive outreach islandwide. Our public forums and community/corporate talks have helped to generate greater awareness on cancer-related issues and cancer screenings.

his cancer journey at a media conference to launch the Campaign as well as at the public forum.

The public forum saw doctors from both the private and public hospitals including SCS Chairman sharing the facts and fiction surrounding colorectal cancer, its screening, prevention and treatment. 528 participants benefited from the public forum held at the Tampines North Community Club.

The Campaign also saw the islandwide distribution of the FOBT kits to those aged 50 years and above. These free kits were made available at 41 Guardian Health and Beauty outlets, 18 polyclinics, NUH-Health Education Hub, NHG 1-Health @ Ang Mo Kio and SCS clinics. Roadshows were held at Tiong Bahru Plaza and Tampines Mall Open Plaza to provide information on Colorectal Cancer to raise the awareness about the disease.

CERVICAL CANCER AWARENESS MONTH may 2009

The 4th Cervical Cancer Awareness Month kicked off with a new twist. Themed "Women Against Cancer: Say 'No' to the Big C!", the Campaign aimed to increase the awareness and understanding of common female cancers and the different types of screening. The primary objective was to educate women on cervical cancer and encourage them to adopt a more holistic approach towards their personal wellness.

144 clinics islandwide participated in the Campaign by providing free Pap smear screening to women aged

between 25 and 69 years. This was 22% higher than the 118 clinics in 2008 and more than doubled the number of participating clinics since the inception of the Campaign.

A mini health fair was held at the Bishan Community Club in conjunction with the English public forum. Free health activities such as glucose check, distribution of the FOBT kits, head and shoulder massage and a beauty workshop under the SCS "Look Good... Feel Better" programme attracted many participants. As a new initiative, SCS partnered National Healthcare Group Diagnostics to bring free Pap smear screening on the Cervical Screen Bus to the event site.

For the first time, topics such as Traditional Chinese Medicine in cancer patient care, nutrition and side effects of cancer treatment were included in this year's public forum. The English, Mandarin and Malay free public forums were held at the Bishan Community Club, Singapore Chinese Chamber of Commerce & Industry and PPIS An Nisaa Centre for Women respectively. The forums attracted 731 participants.

PROSTATE CANCER AWARENESS MONTH july 2009

"Learning How You Can Take Control of Your Condition" was the theme of the public forum on prostate cancer held at the Orchard Hotel. The public forum, jointly organised by SCS and the Singapore Urological Association, covered topics ranging from prostate diseases to prostate cancer. It attracted close to 300 participants.



HEAD AND NECK CANCER AWARENESS MONTH

september 2009

SCS partnered Merck Serono and the Chapter of Otorhinolaryngologists College of Surgeons, Singapore to organise the third Head and Neck Cancer public forum held at the IRAS auditorium.

The public forum, themed “Taking Control of the Silent Killer”, saw doctors from both the private and public hospitals sharing their wealth of knowledge on this “Silent Killer”. The topics covered the risk factors, screening and prevention, signs and symptoms, diagnosis and treatment options of head and neck cancers. 355 participants benefited from the talk.

BREAST CANCER AWARENESS MONTH

october 2009

SCS chaired the 12th Breast Cancer Awareness Campaign (BCAM) which adopted the theme “Breast Matters!” Together with our partners – Breast Cancer Foundation (BCF), National Cancer Centre Singapore (NCCS) and the National University Cancer Institute, Singapore (NCIS), the committee once again organised another successful campaign in October. Through this annual Campaign, women were reminded to take care of their breasts and to go for regular mammogram screening.

The curtain raiser – the Pink Ribbon Walk organised by BCF, emphasised the importance of a healthy lifestyle as a “weapon” to reduce the likelihood of developing breast cancer. During the month of October, breast cancer patients, survivors and their caregivers took part in an outing “Come Fly with Me” at the Singapore Flyer organised by NCIS. The SCS Reach to Recovery, a breast cancer support group and the Singapore Nurses Association’s Oncology Nurses Chapter organised an Art Therapy Session titled “Breast Cancer Survivorship – Facing Forward” which saw cancer survivors expressing their emotions, thoughts and experiences with cancer through art. The NCCS’s inaugural “Mammogram Marathon” met with overwhelming response from women aged 50 years and above. In addition, 998 women participated in the month-long subsidised mammogram screenings arranged by SCS with participating hospitals, X-ray Centres and NHGD’s polyclinics islandwide.

In conjunction with BCAM, SCS participated in the launch of the “Celebrate Wellness” project by Mrs Lim Hwee Hua, Minister in Prime Minister’s Office, and Second Minister for Finance and Transport at the Great Eastern Life Auditorium. As part of the launch, workshops

on Breast Cancer, TCM in Women’s Health and a “Health Rhythm” drumming session were conducted. Some 260 ladies attended the event.

The “Celebrate Wellness” project aimed to educate women about the risk of breast cancer and enhance the well-being of women by encouraging a healthy lifestyle and financial well-being. It is a two-year project to encourage women in the high risk age group of 50 to 69 years who have never done a mammogram before or have not had a mammogram in the past three years, to go for mammogram. Under this project, a further \$25 subsidy from the Tote Board will be given over the already subsidised rate of \$50 at the participating clinics for two years from January 2010 to December 2011.

A series of roadshows featuring health and wellness related activities will be held at various community centres located in each of the five CDC districts. Partners in this project comprises Women Inspiring, Nurturing and



Grooming Singaporeans (WINGS), People Association’s Women Integration Network (WIN) Council, Tsao Foundation, Health Promotion Board, Great Eastern Life Assurance Co Ltd and KK Women’s and Children’s Hospital.

For the first time, to raise awareness among the Malay community, SCS organised a Breast Cancer talk and mammogram screening at the Persatuan Pemudi Islam Singapura (PPIS) – Jurong Family Service Centre. 43 women attended the talk and 28 women had their mammogram screening done on site. This activity allowed these women to have a better understanding of the disease and mammogram.

Wrapping up BCAM was a memorable night on board

the “Falcon Princess” organised by NCCS. Breast cancer survivors and their family members gathered together for a night of fun and entertainment and to celebrate life. At all the BCAM activities, the importance of regular mammogram screening was reinforced.

LUNG CANCER AWARENESS MONTH november 2009

SCS partnered the Chronic Obstructive Pulmonary Disease Association of Singapore, Health Promotion Board, Boehringer Ingelheim, Pfizer and Ezyhealth in a public forum on “Love Our Lungs” to raise the awareness of Respiratory System and Lung Cancer.

The forum, held at the Health Promotion Board’s Lecture Hall, attracted more than 80 participants. It covered various topics such as the respiratory system, common lung disorders in Singapore, effects of smoking, quit smoking tips, breathing exercises as well as an overview of lung cancer.

The objective of the forum was to encourage the public to take care of their lungs and to remind them that lung diseases and lung cancer could be prevented.

OTHER PUBLIC EDUCATION INITIATIVES

Cancer Prevention – Breaking the Myths

SCS supported the Singapore Medical Association (SMA) in organizing the 40th SMA National Medical Convention on “Cancer Prevention – Breaking the Myths” held at the Suntec Singapore International Convention & Exhibition Centre.

The public symposium with three concurrent sessions in English, Mandarin and Malay reached out to the general public, while the medical symposium was targeted at healthcare professionals. The convention served as a platform for SCS to disseminate information on the SCS Cancer Treatment Fund and Welfare Assistance Schemes as well as to raise awareness of SCS’s free cancer screening services.

Lianhe Wanbao Beauty and Health Fair

During the Lianhe Wanbao Beauty and Health Fair held at the Suntec Convention Hall, SCS distributed the FOBT kits and promoted our free Pap smear screening service. The women participants were also encouraged to go for mammogram at discounted rates at NHGD polyclinics.

Lianhe Zaobao Health Seminar and Roadshow

SCS participated in the Lianhe Zaobao Health Seminar and Wellness Roadshow held at the Toa Payoh HDB Hub. SCS Chairman, A/Prof Koo Wen Hsin, spoke on “Colorectal

Cancer: Are You at Risk?” at the Health Seminar to a fully-packed auditorium of 500 participants. SCS also distributed the FOBT kits to over 120 participants aged 50 years and above for the screening of colorectal cancer. In addition, more than 25 ladies made appointments for free Pap smear screening at the SCS clinics.

SURVEY FINDINGS

Cancer Awareness through SCS Public Education Forums

To evaluate the effectiveness of our public education programmes, feedback were gathered from our forum participants at the end of each forum. A total of 777 participants responded to the survey as follows:

| Questions | Results |
|---|---------|
| I have a better understanding of the cancer topic | 99.0% |
| I have a better understanding on the details of the cancer treatment and prevention | 99.0% |
| I am aware of the importance of regular health screening and early cancer detection | 99.6% |
| Number of participants who have gone for cancer screening before the talk | 51.0% |
| Number of participants who plan to go for cancer screening after attending the talk | 41.0% |

Cancer Research Grant

During the year, the Society awarded two research projects under the Run for Hope Fund to support two research projects by the National Cancer Centre, Singapore.

| | |
|------------------------|---|
| Project Title | Ascolt Study |
| Grant Recipient | Dr John Chia Associate Consultant Department of Medical Oncology National Cancer Centre Singapore |
| Award Amount | \$100,000 |
| Project Title | Whole Body MRI Including Diffusion Weighted Imaging to Assess Lymphoma Patients |
| Grant Recipient | Dr Kwek Jin Wei Senior Consultant Department of Oncologic Imaging National Cancer Centre Singapore |
| Award Amount | \$67,500 |

CALENDAR OF EVENTS

| MONTH | EVENT | TOPICS | VENUE | |
|--|--|--|--|--|
| January | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal Cancer | Punggol Community Club | |
| | Cancer Screening (FOBT) | | Pasir Ris Community Club | |
| February | Cancer Educational Talk Cancer Educational Talk | General Aspects of Cancer Breast Cancer | Orchid Park Secondary School Punggol Community Club | |
| | Colorectal Cancer Awareness Month Public Forum | | Tampines North Community Club | |
| March | Cancer Screening (FOBT) | Colorectal Cancer | Tan Tock Seng Hospital | |
| | Cancer Screening (FOBT) | Colorectal Cancer | South East Community Development Council | |
| | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal Cancer | Senja-Cashew Community Club | |
| | Cancer Screening (FOBT) | | Teck Ghee Constituency Office | |
| | Cancer Screening (FOBT) | | Kreta Ayer People's Theatre | |
| | Cancer Screening (FOBT) | | 41 Guardian Health and Beauty Outlets | |
| | Cancer Screening (FOBT) | | 18 Polyclinics | |
| | Cancer Screening (FOBT) | | Tiong Bahru Plaza | |
| | Cancer Screening (FOBT) | | Tampines Mall | |
| | Cancer Screening (FOBT) | | NUH - Health Education Hub | |
| | Cancer Screening (FOBT) | | Queenstown Commonwealth Zone RC @ Block 48 Forfar Heights | |
| | Cancer Educational Talk | Cancers in Women | Chartered Semiconductor Manufacturing | |
| | April | Cancer Screening (FOBT) | | Suntec Singapore International Convention & Exhibition Centre (Lianhe Wanbao Beauty and Healthcare Fair) |
| | | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal Cancer | Ang Mo Kio-Thye Hua Kwan Hospital |
| Cancer Screening (FOBT) | | | Queenstown Community Club | |
| Cancer Screening (FOBT) | | | Bayview Hotel | |
| Cancer Screening (FOBT) Cancer Educational Talk | | Colorectal Cancer | Joy Centre Neighbourhood Link | |
| May | Women's Health Cum Cervical Cancer Awareness Month Public Forum | | Bishan Community Club, Singapore Chinese Chamber of Commerce & Industry PPIS An Nisaa Centre for Women | |
| | Cancer Educational Talk | Colorectal Cancer | Republic Polytechnic | |
| | Cancer Educational Awareness Programme | | Victoria Junior College | |
| | Cancer Educational Talk | Cervical Cancer | Pepperl+Fuchs (Mfg) Pte Ltd | |
| | Cancer Screening (FOBT) | | Kolam Ayer Community Club | |

CALENDAR OF EVENTS

| MONTH | EVENT | TOPICS | VENUE |
|---------------|---|---------------------------------|--|
| May | Cancer Screening (FOBT) | | MacPherson Community Club |
| | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal Cancer | Toa Payoh HDB Hub (Lianhe Zaobao LOHAS Health and Wellness Roadshow) |
| June | Cancer Educational Awareness Programme | | Minister's Community Visit @ Henderson Market |
| | Cancer Screening (FOBT) | | Nee Soon South Community Club |
| | Cancer Screening (FOBT) | | Fairmont hotel |
| July | Prostate Cancer Awareness Month Public Forum | | Orchard Hotel |
| | Cancer Screening (FOBT & Pap Smear) | | Suntec Singapore International Convention & Exhibition Centre "Serious Belly Banters – A Clinical Seminar on Abdominal and Colonic Health" |
| | Cancer Screening (FOBT) | | Taman Jurong Community Club |
| | Cancer Screening (FOBT) | | Suntec Singapore International Convention & Exhibition Centre Singapore Medical Association's Symposium |
| | Cancer Educational Talk | Colorectal Cancer | SCHOTT Electronic Packaging Asia Pte Ltd |
| | Cancer Educational Talk | General Aspects of Cancer | Ministry of Community Development, Youth and Sports |
| | Cancer Screening (FOBT) | | Void Deck @ Toa Payoh Lorong 5 Block 46 |
| | Cancer Screening (FOBT) | | Clementi Bible Centre |
| | Cancer Screening (FOBT) | | Whampoa Community Club |
| | Cancer Screening (FOBT) | | Kebun Baru Community Club |
| | Cancer Screening (FOBT & Pap Smear) Cancer Educational Talk | Colorectal Cancer | Choa Chu Kang Community Club |
| | Cancer Screening (FOBT) Cancer Educational Talk | Cervical and Breast Cancer | NTUC Centre @ One Marina Boulevard |
| August | Cancer Educational Talk | Breast and Colorectal Cancer | NUS-MBA Alumni |
| | Cancer Screening (FOBT & Pap Smear) | | Nee Soon South Community Club |
| | Cancer Educational Talk | Colorectal Cancer | Glaxo Wellcome Manufacturing Pte Ltd |
| | Cancer Screening (FOBT) | | Wan Min Community Services |
| | Cancer Screening (FOBT) | | AIA Walk for Charity @ Padang |
| | Cancer Educational Talk | Breast Cancer | Jarsonn Chua Organization |
| | Cancer Screening (FOBT) | | John Wesley Centre |

| MONTH | EVENT | TOPICS | VENUE |
|------------------|--|---------------------------------|--|
| | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal Cancer | Thomson Community Club – Senior Citizen Executive Committee |
| | Cancer Screening (FOBT) | | SingTel & SCS 2009 Race Against Cancer, East Coast Park |
| | Cancer Educational Talk | Colorectal Cancer | Diethelm Keller Aviation Pte Ltd |
| | Cancer Screening (FOBT) | | AMK Hub - NUS Medical Society |
| September | Head and Neck Cancer Awareness Month Public Forum | | Inland Revenue Authority of Singapore |
| | Cancer Educational Talk | Colorectal Cancer | Sumitomo Chemical Singapore Pte Ltd |
| | Cancer Screening (FOBT) | | Thomson Community Club |
| October | Breast Cancer Awareness Month Public Forum | | Great Eastern Auditorium Centre for Excellence (Co-Organised with WINGS) |
| | Cancer Educational Talk | Breast Cancer | Prudential Assurance Company Singapore Pte Ltd |
| | Cancer Educational Talk | General Aspects of Cancer | Land Transport Authority |
| | Cancer Screening (FOBT) | | Open field next to Causeway Point and Woodlands MRT |
| November | Breast Cancer Awareness Month Malay Public Forum | | Persatuan Pemudi Islam Singapura (PPIS) – Jurong Family Service Centre |
| | Lung Cancer Awareness Month Public Forum | | Health Promotion Board |
| | Cancer Screening (FOBT) | | The Float @ Marina Bay |
| | Cancer Screening (FOBT) | | Wesley Church |
| | Cancer Educational Talk | Cervical Cancer | Singapore Association of Administrative Professionals |
| | Cancer Screening (FOBT) Cancer Educational Talk | Colorectal and Breast Cancer | SingTel, ComCentre |
| December | Cancer Educational Talk | Cervical Cancer | Land Transport Authority |
| | Cancer Screening (FOBT) | | Chinese Development Assistance Council |

cancer

SCREENING SERVICES

Cancer screening helps to detect cancer at an early stage when treatment offers a better chance of cure. Early detection saves lives and reduces the cancer mortality rates.

SCS provides these free cancer screening services:

Screening tests

- Pap smear to screen for Cervical Cancer
- Faecal Occult Blood Test (FOBT) to screen for Colorectal Cancer

Patient Education

- Breast Self-Examination to help detect Breast Cancer

These free screening services were made available at the SCS Headquarters at Realty Centre (Enggor Street) and the branch clinic at Boon Keng Road. Screening services were also extended to the public at community centres, corporations, institutions and community event venues during community outreach programmes. Subsidised rates for follow-up investigations such as colonoscopies and mammograms were also extended to those who need follow-up tests.

BREAST CANCER SCREENING

SCS educates patients on how to perform Breast Self-Examination (BSE) and advises women between 40 and 49 years to go for mammogram annually and once in two years for those aged 50 years and above. In 2009, 3,783 women were taught BSE at the SCS clinics.

Commencing April 2009, in collaboration with the National Healthcare Group Diagnostics (NHGD), women aged 40 years and above who visited the SCS clinics were given a \$10 off for mammography services at NHGD polyclinics. Of the 1,129 women who were given the referral letters, 344 had their mammograms done. 47 women with suspicious findings in their breast tissue had been referred for further management.





During the Breast Cancer Awareness Month, SCS made arrangements with various X-ray centres, diagnostics centres, clinics and hospitals to offer mammography services at a special rate in the month of October. 25,000 special rate mammography coupons were distributed at SCS clinics and nine selected Guardian Health and Beauty outlets. 998 women made use of the coupons for mammograms during the campaign.

CERVICAL CANCER SCREENING

Pap smear is able to detect pre-cancerous changes or early cancer in the cervix. Patients with abnormal Pap smear results were referred to gynaecologists for further investigations and treatments. In its early stages, cervical cancer can be completely cured by simple treatments.

During the Cervical Cancer Awareness Month in May 2009, SCS worked with 144 participating clinics to encourage women, aged 25 years and above, to go for Pap smear for early detection of cervical cancer. 1,233 women were screened during the month. SCS also partnered NHGD to bring the Cervical Screen Bus to the doorsteps of the public forum venues at the Bishan Community Club and PPIS An Nisaa Centre for Women, as part of our community outreach programmes to promote Pap smear screening.

In the year, 4,534 women participated in the Pap smear screening. Patients who needed follow-up tests were referred to gynaecologists for further investigations and management. Three were found with cervical cancer.

COLORECTAL CANCER SCREENING

This preliminary screening test for presence of blood in the stools has proven to be an effective tool to detect colorectal cancer. Men and women aged 50 years and above, are advised to take the Faecal Occult Blood Test (FOBT) annually.

As part of the Society's 8th Colorectal Cancer Awareness Month, 18 Polyclinics and 41 Guardian Health and Beauty outlets distributed free FOBT kits provided by SCS to the public during the month of March. Nine Guardian Health and Beauty outlets continued to distribute free FOBT kits all year long. FOBT kits were also distributed at SCS clinics and 39 other community event venues. The extensive media coverage helped to generate greater awareness amongst the public on the importance of preventive screening.

Outdoor events such as public forums, community health fairs and cancer education talks were also held to heighten awareness of colorectal cancer.

The number of people who collected the free FOBT kits distributed by the Society rose by 32% from 22,510 in 2008 to 29,710 in 2009. Of these, 870 were tested positive with blood in the stools. Of the 609 who underwent colonoscopies, 41 were detected with cancer and 184 individuals had their pre-cancerous polyps removed. Colorectal cancer could be prevented by removing the polyps or benign growths in the colon/rectum. These polyps, if left alone, could over time develop into cancer. Hence, our 2009 Campaign has helped to save 225 lives.

hospice HOME CARE

SCS's home care team has been providing palliative care to persons with advanced cancers in the comfort of the patients' homes since 1987.

The team, comprising three full-time nurses and volunteer doctors, provided assistance to patients and their family members and caregivers in areas such as pain and symptom management, caregiver training, counseling and psychosocial support. The nurses also arranged for the loan of equipment such as wheelchairs, commodes, walking aids and oxygen concentrator.

Our hospice home care team worked closely with hospital medical staff to provide holistic palliative care for our cancer patients.

In 2009, the team made 1,688 visits.

| | |
|--|-----------------|
| Patients at start of year 2009 | 36 |
| New referrals | 238 |
| Total number of patients | 274 |
| Total number and percentage of patients who passed away peacefully at home | 74 (51%) |
| Patients at end of year 2009 | 95 |

ATTACHMENT PROGRAMME

SCS was selected as one of the centres for Hwa Chong Institution's Talent Attachment and Grooming Programme. A total of 18 students were attached to the Society for a week in June and November. During their attachment, these students spent some time at the various departments in the Society to gain a better understanding of the programmes and services offered by the Society. The students were given the opportunities to participate in home visits to experience face-to-face interaction with patients.



holistic palliative
care for our cancer patients



welfare SERVICES



A cancer diagnosis could devastate patients and their families both financially and psychologically. The Welfare Services Department administers several financial assistance schemes and psychosocial support programmes to help cancer patients confront the various challenges brought about by the illness and smoothen their path towards recovery.

FINANCIAL ASSISTANCE SCHEMES

SCS Cancer Treatment Fund

Cancer treatment can be costly and unaffordable to many patients, particularly those who lack savings and medical insurances. Sometimes, the prolonged treatment can easily wipe out the savings of a family within a short period of time. Since April 2005, the SCS has been helping needy cancer patients cope with their financial plight by subsidising part of their chemotherapy drugs and IMRT (Intensity Modulated Radiation Therapy) expenses under the SCS Cancer Treatment Fund (CTF). These needy patients are referred by their doctors or Medical Social Workers from the National Cancer Centre Singapore (NCCS), National University Hospital (NUH), Singapore General Hospital (SGH), Tan Tock Seng Hospital (TTSH) and KK Women's & Children's Hospital (KKH).

In 2009, over \$750,000 was disbursed to help 343 patients. Since its inception, more than 1,600 patients have benefited from the SCS CTF with an expended value of close to \$6.8 million. The SCS CTF provides these needy patients the chance of recovery and the eventual return to normalcy in their lives.

Welfare Aid Fund

The disrupted or loss of employment arising from cancer, coupled with the hefty treatment costs, can easily upset a family's financials and make daily living difficult. The Welfare Aid Fund was aptly set up 45 years ago, in 1964,

to provide needy cancer patients and their families with temporary cash aid to tide them over the difficult period. Medical supplements like milk and stoma bags were also provided to patients who need them.

Beneficiaries of the Fund are referred by Medical Social Workers and healthcare workers from hospitals, hospices and voluntary welfare organisations involved in cancer patient care services. In 2009, the Fund has benefited 248 patients with a total aid value exceeding \$275,000.

Other Funds

The Society administers the following funds:

- **Trailblazer-Chan Chiew Ping Fund**

The Fund was set up in memory of the late Madam Chan Chiew Ping in support of Iressa and Tarceva treatment for female lung cancer patients. The Society administers the grant on behalf of the Trailblazer-Chan Chiew Ping Fund.

- **RGS Joan Chan Shu Fang Fund**

The Fund was set up in memory of Joan Chan, an ex-Raffles Girls' student who succumbed to tongue cancer. The Fund provides financial assistance to young needy cancer patients, aged 35 and below. The fund balance as at end 2009 was \$105,000.

- **Koh Soh Eng Fund**

The Fund was set up in memory of the late Madam Koh Soh Eng to help young leukemia cancer patients, aged 25 years and below, by providing subsidies for their cancer treatment costs and financial assistance. The fund balance as at end 2009 was \$45,000.

- **Liver and Lung Fund**

The Fund was set up in memory of the late Mr. James B Lumenta who succumbed to lung cancer. The Fund provides financial assistance to liver and lung cancer patients. The fund balance as at end 2009 was \$17,000.



OTHER WELFARE PROGRAMMES

Free Hospital Transportation

Transportation expenses to hospital for radiotherapy sessions, which are administered frequently within a period of time, can be an added burden to patients from low-income families. To lighten the financial burden for these patients, the SCS provides free transportation service to ferry them to and from home for their radiotherapy sessions. The service is currently provided with two passenger vans for patients of the NCCS, SGH, TTSH and NUH.

SCS Help the Children and Youth Programme

A pledge of \$200,000 from the SingTel Touching Lives Fund kick-started this new programme to help children and youths whose lives have been affected by cancer. Called the "SCS Help the Children and Youth" programme, support will be provided in the following four areas:

- the school allowance grant and bursary schemes,
- group intervention workshop,
- tuition service, and
- family engagement programme

The financial assistance and tuition service will help to defray education expenses and ease the burden on the families whose finances are already strained due to the illness. Group intervention workshop and family engagement programme will provide psychosocial support to these children and youths who are often confronted with a range of emotions such as fears, depression, guilt or anger when coping with cancer or a sick parent.

SCS Satellite Centre at the National Cancer Centre Singapore

The SCS Satellite Centre was set up on 14 August 2006 at the NCCS to provide greater convenience to patients.

Services available at the Centre include:

- Application for the SCS Cancer Treatment Fund
- Information on cancer support groups
- Pamphlets on different types of cancer
- Information on the services provided by SCS



SCS helps
needy cancer
patients
cope with their
financial plight

rehabilitation & SUPPORT GROUPS

Cancer can overwhelm patients and their loved ones emotionally. The agony and uncertainties brought about by the illness frighten and stress many.

Psychosocial support is an essential part of the holistic recovery process. It helps to boost the patients' capacity and resilience in fighting the disease. A positive mental state aids recovery.

SCS currently hosts four Support Programmes that give patients the platform to provide and receive peer support. They are the New Voice Club (NVC), Ostomy Club (OC), Reach to Recovery (RTR) and Look Good... Feel Better (LGFB) programme.

NEW VOICE CLUB

The NVC was formed in 1985 to provide rehabilitative support for throat/nasopharyngeal cancer patients and survivors. The Club currently has 48 active members.

NVC members meet every Tuesday at the SCS premises for voice rehabilitation class and fun activities like table tennis and carom. Other than providing support within the group, NVC members also make hospital or home visits to newly-diagnosed cancer patients to offer them their support through sharing of experiences and knowledge. The group is active in organising and engaging in social and recreational activities. During the year, NVC organised the Mid-Autumn Festival celebration on 2 September 2009 and an excursion to the zoo on 29 September 2009.

Three members of the NVC Working Committee attended a symposium organised by the Hong Kong New Voice Club from 3-5 December 2009. The members had the invaluable opportunity to share their rehabilitative knowledge and build relations with the laryngectomees and related medical/healthcare professionals from other countries like China, Thailand, Taiwan and Japan.





THE OSTOMY CLUB

The Ostomy Club, established in 1981, offers support to colorectal cancer patients/survivors and helps them adjust to their new lives with stoma. The Club's membership stood at 171 as at end 2009.

Members meet every third Saturday of the month. Stoma therapists and nurses were present at all meetings to assist members with their concerns. Talks and presentations on health-related subjects, like nutrition and qigong exercise, were also conducted at the meetings to benefit the members.

OC members are active in reaching out to new patients through home visits and telephone calls. They have helped to mitigate the fears of these new patients by providing emotional support and through sharing their experiences and knowledge. Members also engaged in recreational activities, like the excursion on the Duck Tour on 10 October 2009 to mark World Ostomy Day.

REACH TO RECOVERY SUPPORT GROUP

Reach to Recovery (RTR) was established in 1973 to help women cope with breast cancer. The support group has 254 members.

Members meet monthly on a Saturday to share their experiences and discuss strategies relating to breast cancer rehabilitation. They also organize and engage regularly in fun and educational activities such as fabric painting, cooking and excursions. In 2009, the group organised excursions to the Tree Top Walk MacRitchie Reservoir and Marina Barrage.

Like the NVC and Ostomy Club, RTR also has a team of dedicated members who assist newly-diagnosed breast cancer patients through hospital and home visits. Two members of the RTR Working Committee attended the Certified Laughter Yoga Leader Programme in 2009 and conducted laughter therapy at the monthly meetings for its members.

In conjunction with the Breast Cancer Awareness Month in October, the RTR together with the Singapore Nurses Association's Oncology Nurses Chapter organised a public event called the "Breast Cancer Survivorship – Facing Forward" on 24 October 2009 held at SCS. Besides a talk on the latest breast surveillance care and nutrition, thirty breast cancer survivors shared their cancer recovery journey with each other through an experiential session of Art Therapy.

LOOK GOOD... FEEL BETTER PROGRAMME

Having cancer does not have to rob women of their looks and confidence in the way they feel about themselves.

The Look Good... Feel Better (LGFB) programme targets at women newly diagnosed with cancer, undergoing or about to undergo chemotherapy and/or radiotherapy treatment for cancer. It helps them to manage the physical changes brought on by temporary side-effects of their treatments, such as hair loss and skin discoloration, thereby helping them to restore their appearance and self-esteem.

'Hands-on' workshop sessions are conducted by volunteer cosmetologists who teach make-up techniques and offer tips on skin and hair care, use of wigs and various accessories such as hats and scarves to enhance the looks of the patients.

The participants have given positive feedback on the programme, which helped them regain their self-esteem as a result of improved appearance. The programme also created a comfortable environment for patients to share how they are coping with their illness and treatment.

A total of 16 workshops were conducted in 2009 and 115 participants attended the programme at Changi General Hospital, Gleneagles Hospital, KK Women's and Children's Hospital, Mt. Elizabeth Hospital, National Cancer Centre Singapore and National University Hospital.

volunteer MANAGEMENT



Volunteers are valuable to the Society as they augment the Society's limited resources. From diverse backgrounds and different walks of life, our volunteers brought with them their selfless dedication, experience and expertise that add value to the Society's work.

In 2009, the Society had a pool of more than 300 active and committed volunteers who assisted the Society in various areas of work, such as giving talks on cancer at public forums, raising funds, promoting cancer screening, doing administrative work and conducting welfare-related activities. SCS was also blessed to have the support of many corporations who had encouraged their staff to volunteer with the Society. These socially responsible corporate citizens included the American International Assurance Singapore, Health Promotion Board and SingTel.

In recognition and appreciation of our volunteers, SCS organised a Volunteer Appreciation Lunch at the Scarlet City @ AMK Hub on 31 October 2009. More than 150 volunteers turned up for the fun-filled event.

The support of volunteers is integral to the long-term success of SCS. The Society values and appreciates every effort made by our volunteers and remains committed in finding ways to make their volunteering experiences with SCS fulfilling and meaningful.



the support
of volunteers
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success
of SCS

community PARTNERSHIPS



As a self-funded voluntary welfare organisation, SCS is dependent on donations from corporations and individuals to continue its core programmes of public education, screening, patient services, financial assistance, research and advocacy.

The Community Partnerships Department initiates fund-raising activities, collaborates with external partners and supporters or engages the community to raise funds for the Society.

SINGTEL & SCS 2009 RACE AGAINST CANCER

The inaugural SCS charity run was held on 23 August 2009 at East Coast Park, Angsana Green. Close to 4000 participants turned up to show their support for our cause by taking part in the 5 or 10 km fun run. A total of \$500,000 was raised from this event, thanks to a \$200,000 donation from the title sponsor, SingTel. The donation from its Touching Lives Fund helped kick-start the SCS Help the Children and Youth Programme.

ROTARY – SCS TEE FOR CANCER 2009

For the first time, the Rotary Clubs of Singapore and SCS joined hands to organise Tee For Cancer, a charity golf event. This event was held on 6 November 2009 at the Tanah Merah Country Club, Tampines Course. 120 golf enthusiasts got together to tee off for a good cause. A total of \$217,000 was raised from this golfing event.

DIRECT DEBIT DONOR PROGRAMME

This is a year-long fundraising programme which encouraged individuals to make regular donations to SCS through credit card payments. This mode of street and house-to-house collections raised \$3.9 million in 2009.



DIRECT MAIL APPEALS

A direct mail campaign to 500,000 households was conducted in April 2009 to raise funds for SCS. The donation drive brought in \$325,000. Another campaign was launched in December to coincide with the festive season of giving.

AIA WALK FOR CHARITY

AIA held its first-ever charity walkathon, AIA Walk For Charity, raising more than \$175,000 for the Society. The amount was raised through pledge card donations, sponsorships from business partners and sale of carnival tickets to the AIA staff, family members, agents, business associates and friends.

SCS's management, staff and cancer survivors joined the Guest-of-Honour, Mr Zainudin Nordin, Mayor of Central Singapore District, AIA's management and staff in the 2.2km walk, revelry and family fun on 29 August 2009.

'BULL CHARGE' FOR A GOOD CAUSE

Close to 4,000 participants took the time off to support Singapore Exchange's (SGX) Bull Charge® 2009 held at The Float @ Marina Bay on 20 November. The event was graced by Minister for Community Development, Youth and Sports, Dr Vivian Balakrishnan.

In addition to the 3.2km fun run, the Management Team Relay and the Doggie Race, a "Mini Wheelathon", or Bulls on Wheels, spanning some 500m were included as part of this year's Bull Charge®. Companies "sponsored" 12 trishaws which were dressed-up by the beneficiaries.

Since the inception of its annual charity run, SGX has raised over \$12 million for selected charities. Bull Charge® 2009 raised close to \$2.04 million, which was allocated to 12 selected charities, SCS being one of them. The donation of \$202,000 from Bull Charge® would be used to fund our Welfare Aid programme.



We engage the community to support us in our efforts to help our patients and their families in their daily triumphs over cancer.



highlights and ACHIEVEMENTS

CANCER TREATMENT SUBSIDY

2009

| | |
|-----------------|-----------|
| Funds disbursed | \$750,000 |
| No. of Patients | 343 |

(\$6.8 million was disbursed to benefit 1,675 cancer patients since the start of the scheme in April 2005.)

WELFARE AID

2009

| | |
|-----------------|-----------|
| Funds disbursed | \$275,000 |
| No. of Patients | 248 |

HOSPICE HOME CARE

| Patients | 2009 |
|--|----------|
| Patients at start of year 2009 | 36 |
| New referrals | 238 |
| Total number of patients | 274 |
| Total number and percentage of patients who passed away peacefully at home | 74 (51%) |
| Patients at end of year 2009 | 95 |

CANCER SCREENING

| | |
|---|--------|
| Total number of persons screened | 26,682 |
| Mammogram | 1,342 |
| Pap smear | 4,534 |
| Faecal occult blood test | 20,806 |
| Results | |
| Cervical cancer found | 3 |

| | |
|--|-------|
| Colonoscopy done | 609 |
| Pre-cancerous polyps found and removed | 184 |
| Colon cancer found | 41 |
| Number of lives saved | 225 |
| Patient Education | |
| Breast self-examination | 3,783 |

PUBLIC EDUCATION

| | 2009 |
|---|-------------|
| Major cancer awareness campaigns conducted | 6 |
| Number of cancer talks in schools, corporations and community clubs | 25 |
| Number of attendees for talks and forums | 4,445 |

SUPPORT GROUPS / REHABILITATION SUPPORT

| | No. of Cancer Survivors/ Members Served |
|--------------------------------------|--|
| New Voice Club | 48 |
| Ostomy Club | 171 |
| Reach to Recovery | 254 |
| “Look Good... Feel Better” programme | 115 |

FUNDRAISING

| | |
|--|---------------|
| Number of major fundraising activities | 4 |
| Funds / Donations garnered | \$7.6 million |
| Fundraising expenses | \$1.4 million |
| Fundraising efficiency ratio | 18% |

corporate GOVERNANCE

GOVERNANCE EVALUATION CHECKLIST (FOR LARGE IPCs)

For Period from 1 April 2009 to 31 March 2010

| S/No. | Code Description | Code ID | Compliance |
|--|---|---------|------------|
| BOARD GOVERNANCE | | | |
| Board Roles, Composition and Bye-laws | | | |
| 1. | The Board is wholly independent from the paid executive management of the charity. If the governing document permits paid staff to become Board members, they should comprise not more than one-third of the Board. | 1.1.2a | Complied |
| 2. | Paid staff does not chair the Board. | 1.1.2b | Complied |
| 3. | There is a maximum term limit of four consecutive years for the Treasurer (or equivalent) position. | 1.1.6 | Complied |
| Board Structure | | | |
| 4. | There are Board committees (or designated Board members) with documented terms of reference in place to oversee the following areas, where appropriate: | | |
| | a. Audit; | 1.2.1 | Complied |
| | b. Programmes and Services; | | |
| | c. Fund-raising; (Applicable to IPCs & Large Charities) | | |
| | d. Appointment / Nomination; (Applicable to IPCs & Large Charities) | | |
| | e. Human Resource; (Applicable to IPCs & Large Charities) and | | |
| | f. Investment. (Applicable to Large IPCs) | | |
| Board Meetings | | | |
| 5. | The Board meets regularly with a quorum of at least one-third or three members (or as required by the governing document). | 1.3.2 | Complied |
| STRATEGIC PLANNING | | | |
| Vision & Mission | | | |
| 6. | The Board periodically approves and reviews the vision and mission of the charity. They are documented and communicated to the public or its members. | 2.1.1 | Complied |
| Operations Plan | | | |
| 7. | The Board regularly approves and reviews a strategic/ work plan for the charity to ensure that the activities are aligned to the charitable objectives. | 2.2.2 | Complied |

| S/No. | Code Description | Code ID | Compliance |
|--|--|---------|------------|
| CONFLICTS OF INTEREST | | | |
| Related Party Transaction | | | |
| 8. | There are documented procedures for Board members or paid staff to declare actual or potential conflicts of interest to the Board. | 3.1.1 | Complied |
| 9. | Board member with conflicts of interest do not vote or participate in decision making in the matter. | 3.1.2 | Complied |
| HUMAN RESOURCE MANAGEMENT | | | |
| Staff & Volunteers | | | |
| 10. | There are documented human resource policies approved by the Board for paid staff (and volunteers, where appropriate). | 5.1.1 | Complied |
| 11. | There are systems for regular supervision, appraisal and personal development of the executive head, paid staff (and key volunteers, where appropriate). | 5.1.5 | Complied |
| 12. | No paid staff or Board member (where applicable) is involved in setting his own remuneration. | 5.1.6 | Complied |
| FINANCIAL MANAGEMENT & CONTROLS | | | |
| Budget Planning & Monitoring | | | |
| 13. | The Board approves an annual budget for the charity's corporate and programme plans and monitors its budget expenditure regularly. | 6.1.1 | Complied |
| Operational Controls | | | |
| 14. | The Board ensures periodic internal reviews on controls, processes, key programmes and events. | 6.2.2 | Complied |
| 15. | The charity ensures internal control systems are in place with documented procedures, approved by the Board, for financial matters. | 6.2.3 | Complied |
| Asset Management | | | |
| 16. | The charity discloses its reserves policy in the annual report. | 6.3.1 | Complied |

| S/No. | Code Description | Code ID | Compliance |
|--------------------------------------|--|---------|------------|
| DISCLOSURE & TRANSPARENCY | | | |
| 17. | The charity makes available to its stakeholders an annual report. (Financial accounts are tabled at the Annual General Meeting, if required by the governing document). | 8.1.1 | Complied |
| 18. | Board members are not remunerated for their Board services. | 8.1.2a | Complied |
| 19. | The charity discloses the exact remuneration and benefits received by each individual Board member in the annual report. | 8.1.2b | Complied |
| 20. | The charity discloses annual remuneration of the top three key executives in salary bands of less than \$100,000, and subsequent bands of \$50,000 in the annual report. | 8.1.3 | Complied |

PUBLIC RELATIONS & CORPORATE COMMUNICATIONS

| | | | |
|-----|---|-------|----------|
| 21. | The charity communicates its mission, programmes or activities to key stakeholders. | 9.1.1 | Complied |
|-----|---|-------|----------|

Conflict of Interest Policy

All Council Members and employees of the Singapore Cancer Society are required to read and understand the conflict of interest policy in place and make full disclosure of any interests, relationships and holdings that could potentially result in a conflict of interest. When a conflict of interest situation arises, the Member/employee shall abstain from participating in the discussion, decision making and voting on the matter.

Reserves Policy

To comply with the Code of Governance (rule 6.3.1) where all charities should maintain some level of reserves to ensure long-term financial sustainability, the Society has a reserves policy of 3 times its annual operating budget which the Society will monitor and adhere to. Operating reserves exclude all building/project funds, endowment and sinking funds.

Remuneration of the Management Committee

There is no claim by the Council Members for services provided to the Society, either by reimbursement to the Council Members or by providing the Council Members with an allowance or by direct payment to a third party.

financial report

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statement by the **COUNCIL**

In the opinion of the council, the accompanying financial statements are drawn up so as to give a true and fair view of the state of affairs of the Society as at 31 December 2009 and the results, changes in funds and cash flow of the Society for the year ended on that date and at the date of this statement there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

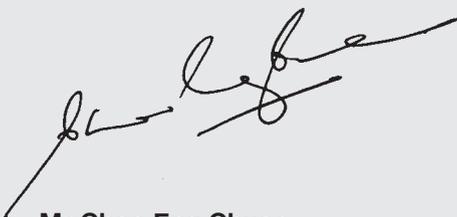
On Behalf of the Council



A/Prof Koo Wen Hsin
Chairman



Ms Lim Soo Hoon
Honorary Secretary



Mr Choo Eng Chuan
Honorary Treasurer

Singapore
24 March 2010

independent auditors' **REPORT**

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SINGAPORE CANCER SOCIETY (UEN: S65SS0033F)

We have audited the accompanying financial statements of Singapore Cancer Society ("the Society") which comprise the statement of financial position as at 31 December 2009, and the statement of financial activities, statement of changes in funds and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

COUNCIL'S RESPONSIBILITY FOR THE PROVISIONS OF FINANCIAL STATEMENTS

The Society's council is responsible for the preparation and fair presentation of these financial statements in accordance with the provisions of the Constitution of the Society, the Charities Act, Cap 37, the Societies Act, Cap 311, Singapore Financial Reporting Standards and Recommended Accounting Practice 6. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

In accordance with RAP 6, the assets and liabilities representing each category of fund should be summarised and analysed between those funds in the notes to the accounts. However, the treatment is currently not being practised by management.

INDEPENDENT AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by council, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

OPINION

In our opinion,

- (a) the accompanying financial statements are properly drawn up in accordance with the Constitution of the Society, the Charities Act, Cap 37, the Societies Act, Cap. 311 and Singapore Financial Reporting Standards and Recommended Accounting Practice 6 so as to give a true and fair view of the state of affairs of the Society as at 31 December 2009 and the results, changes in funds and cash flows of the Society for the year ended on that date;
- (b) the accounting and other records required by the above regulations to be kept by the Society have been properly kept in accordance with those regulations;
- (c) the total fund-raising expenses of the entity did not exceed 30% of the total gross receipts from fund-raising;
- (d) the use of donation money received is in accordance with the entity's objectives; and
- (e) the fund-raising appeals held during the financial year have been carried out in accordance with regulation 6 of the Charities (Fund-raising appeals) Regulations 2007 issued under the Charities Act, Cap. 37 and proper accounts and other records have been kept of the fund-raising appeals.



RSM Chio Lim LLP

*Public Accountants and
Certified Public Accountants
Singapore*

24 March 2010

Partner-in-charge of audit: Paul Lee Seng Meng
Effective from year ended 31 December 2006

statement of

FINANCIAL ACTIVITIES

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2009

| 2009 | Unrestricted Funds | | | | | Restricted Funds | | | | | | | | | | | | | | Sub-Total | Total |
|---|--------------------|------------------------|-----------------|-----------------------|---------------------------------|---|-------------------|-----------------------------|-------------------------|-----------------|----------------------------|-------------------|-----------|--------------------------|------------------------|------------------------------|------------------|--------|----------|-------------------|------------------|
| | General Fund | Hope for Tomorrow Fund | NKF Cancer Fund | Cancer Treatment Fund | Cervical Cancer Prevention Fund | Stoma Therapist Education and Training Fund | Run For Hope Fund | RGS-Joan Chan Shu Fang Fund | Multiple Sclerosis Fund | Stoma Club Fund | Look Good Feel Better Fund | Jonathan Tan Fund | CAAS Fund | Lung & Liver Cancer Fund | Mongolian Patient Fund | My Healthy Happy Family Fund | Koh Soh Eng Fund | | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| INCOME | | | | | | | | | | | | | | | | | | | | | |
| Voluntary income | 1,990,135 | - | - | - | 55,000 | 2,045,135 | - | - | 8,785 | - | - | - | - | - | - | - | - | - | 50,000 | 58,785 | 2,103,920 |
| Charitable income | 1,605 | - | - | - | - | 1,605 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,605 |
| Funds generating Activities | 5,500,997 | 100 | - | - | - | 5,501,097 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 5,501,097 |
| Investment income | 54,032 | - | - | - | - | 54,032 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 54,032 |
| Sundry income | 224,919 | - | - | - | - | 224,919 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 224,919 |
| Total income | 7,771,688 | 100 | - | - | 55,000 | 7,826,788 | - | - | 8,785 | - | - | - | - | - | - | - | - | - | 50,000 | 58,785 | 7,885,573 |
| EXPENSES | | | | | | | | | | | | | | | | | | | | | |
| Costs of generating voluntary income: Fund raising | 52,608 | - | - | - | - | 52,608 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 52,608 |
| Costs of charitable activities: Cancer screening, public education and research | 1,143,469 | - | - | - | - | 1,143,469 | - | 67,545 | - | - | - | - | - | - | - | - | - | - | - | 67,545 | 1,211,014 |
| Costs of charitable activities: Welfare services | 956,062 | - | - | 605,614 | - | 1,561,676 | - | - | 52,733 | - | - | - | - | 32,872 | - | - | - | 5,254 | 90,859 | 1,652,535 | |
| Costs of charitable activities: Hospice homecare and support group expenses | 398,996 | - | - | - | - | 398,996 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 398,996 |
| Costs of fund generating activities | 1,322,673 | - | - | - | - | 1,322,673 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,322,673 |
| Administrative costs | 196,649 | - | - | - | - | 196,649 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 196,649 |
| Total expenses | 4,070,457 | - | - | 605,614 | - | 4,676,071 | - | 67,545 | 52,733 | - | - | - | - | 32,872 | - | - | - | 5,254 | 158,404 | 4,834,475 | |
| Surplus/(deficit) for the financial year | 3,701,231 | 100 | - | (605,614) | 55,000 | 3,150,717 | - | (67,545) | (43,948) | - | - | - | - | (32,872) | - | - | - | 44,746 | (99,619) | 3,051,098 | |
| Transfer to general funds | - | (100) | (210,219) | - | - | (210,319) | (12,667) | - | - | - | (2,373) | (1,997) | (37,109) | - | - | - | - | - | (54,146) | (264,465) | |
| Transfer from designated/restricted funds | 264,465 | - | - | - | - | 264,465 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 264,465 |
| Balance at 1 Jan 2009 | 12,241,289 | - | 210,219 | 2,942,323 | 47,483 | 15,441,314 | 12,667 | 178,414 | 149,250 | - | 2,373 | 1,997 | 37,109 | - | 50,000 | - | - | - | 431,810 | 15,873,124 | |
| Balance at 31 Dec 2009 | 16,206,985 | - | - | 2,336,709 | 102,483 | 18,646,177 | - | 110,869 | 105,302 | - | - | - | - | - | 17,128 | - | - | 44,746 | 278,045 | 18,924,222 | |

statement of

FINANCIAL ACTIVITIES

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2009

| 2008 | Unrestricted Funds | | | | | Restricted Funds | | | | | | | | | | | | | | Sub-Total | Total | |
|---|--------------------|------------------------|-----------------|-----------------------|---------------------------------|------------------|---|-------------------|-----------------------------|-------------------------|-----------------|----------------------------|-------------------|-----------|--------------------------|------------------------|------------------------------|------------------|-----------|-----------|--------------------|------------------|
| | General Fund | Hope for Tomorrow Fund | NKF Cancer Fund | Cancer Treatment Fund | Cervical Cancer Prevention Fund | Sub-Total | Stoma Therapist Education and Training Fund | Run For Hope Fund | RGS-Joan Chan Shu Fang Fund | Multiple Sclerosis Fund | Stoma Club Fund | Look Good Feel Better Fund | Jonathan Tan Fund | CAAS Fund | Lung & Liver Cancer Fund | Mongolian Patient Fund | My Healthy Happy Family Fund | Koh Soh Eng Fund | Sub-Total | | | Total |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| INCOME | | | | | | | | | | | | | | | | | | | | | | |
| Voluntary income | 1,363,082 | - | - | - | - | 1,363,082 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,363,082 |
| Charitable income | 785 | - | - | - | - | 785 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 785 |
| Funds generating Activities | 2,152,930 | 6,947 | - | - | 47,483 | 2,207,360 | - | 10,015 | - | - | 2,027 | - | - | 7,424 | - | - | 1,825 | - | 21,291 | - | 2,228,651 | |
| Investment income | 106,545 | - | - | - | - | 106,545 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 106,545 |
| Sundry income | 278,105 | - | - | 2,000 | - | 280,105 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 280,105 |
| Total income | 3,901,447 | 6,947 | - | 2,000 | 47,483 | 3,957,877 | - | 10,015 | - | - | 2,027 | - | - | 7,424 | - | - | 1,825 | - | 21,291 | - | 3,979,168 | |
| EXPENSES | | | | | | | | | | | | | | | | | | | | | | |
| Costs of generating voluntary income: Fund raising | 74,810 | - | - | - | - | 74,810 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 74,810 |
| Costs of charitable activities: Cancer screening, public education and research | 1,029,412 | - | - | - | - | 1,029,412 | - | - | - | - | - | - | - | - | - | - | 2,105 | - | 2,105 | - | 1,031,517 | |
| Costs of charitable activities: Welfare services | 1,257,132 | - | (3,169) | 1,328,791 | - | 2,582,754 | - | - | 6,711 | - | - | 5,000 | 1,500 | - | - | - | - | - | 13,211 | - | 2,595,965 | |
| Costs of charitable activities: Hospice homecare and support group expenses | 295,757 | - | - | - | - | 295,757 | - | - | - | 1,716 | 7,097 | - | - | - | - | - | - | - | 8,813 | - | 304,570 | |
| Costs of fund generating activities | 469,115 | (76,365) | - | - | - | 392,750 | - | 100,790 | - | - | - | - | - | - | - | - | - | - | 100,790 | - | 493,540 | |
| Administrative costs | 255,492 | - | - | - | - | 255,492 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 255,492 | |
| Total expenses | 3,381,718 | (76,365) | (3,169) | 1,328,791 | - | 4,630,975 | - | 100,790 | - | 6,711 | 1,716 | 7,097 | 5,000 | 1,500 | - | - | 2,105 | - | 124,919 | - | 4,755,894 | |
| Surplus/(deficit) for the financial year | 519,729 | 83,312 | 3,169 | (1,326,791) | 47,483 | (673,098) | - | (90,775) | - | (6,711) | 311 | (7,097) | (5,000) | 5,924 | - | - | (280) | - | (103,628) | - | (776,726) | |
| Transfer to general funds | - | (4,966,577) | - | - | - | (4,966,577) | - | - | - | - | - | - | - | (103,666) | - | (316) | (391) | - | (104,373) | - | (5,070,950) | |
| Transfer from designated/restricted funds | 3,059,723 | - | - | 2,008,814 | - | 5,068,537 | - | 1,351 | - | 1,062 | - | - | - | - | - | - | - | - | 2,413 | - | 5,070,950 | |
| Balance at 1 Jan 2008 | 8,661,837 | 4,883,265 | 207,050 | 2,260,300 | - | 16,012,452 | 12,667 | 267,838 | 149,250 | 6,711 | 1,000 | 9,094 | 42,109 | 97,742 | 50,000 | 316 | 671 | - | 637,398 | - | 16,649,850 | |
| Balance at 31 Dec 2008 | 12,241,289 | - | 210,219 | 2,942,323 | 47,483 | 15,441,314 | 12,667 | 178,414 | 149,250 | - | 2,373 | 1,997 | 37,109 | - | 50,000 | - | - | - | 431,810 | - | 15,873,124 | |

statement of FINANCIAL POSITION

AS AT 31 DECEMBER 2009

| | 2009 \$ | 2008 \$ |
|--|-------------------|-------------------|
| ASSETS | | |
| FIXED ASSETS | | |
| Property, Plant and Equipment | 1,983,127 | 2,016,437 |
| CURRENT ASSETS | | |
| Inventories | 42,084 | 48,897 |
| Other Receivables | 412,880 | 1,694,038 |
| Other Assets | 62,596 | 17,967 |
| Cash and Cash Equivalents | 17,063,898 | 12,739,546 |
| Total Current Assets | 17,581,458 | 14,500,448 |
| CURRENT LIABILITIES | | |
| Trade and Other payables | 640,363 | 643,761 |
| Net Current Assets | 16,941,095 | 13,856,687 |
| Total Assets Less Current Liabilities | 18,924,222 | 15,873,124 |
| Net Assets | 18,924,222 | 15,873,124 |
| THE FUNDS OF THE SOCIETY | | |
| UNRESTRICTED FUNDS | | |
| General Fund | 16,206,985 | 12,241,289 |
| NKF Cancer Fund | – | 210,219 |
| Cancer Treatment Fund | 2,336,709 | 2,942,323 |
| Cervical Cancer Prevention Fund | 102,483 | 47,483 |
| Total Unrestricted Funds | 18,646,177 | 15,441,314 |
| RESTRICTED FUNDS | | |
| Stoma Therapist Education and Training Fund | – | 12,667 |
| Run For Hope Fund | 110,869 | 178,414 |
| RGS-Joan Chan Shu Fang Fund | 105,302 | 149,250 |
| Koh Soh Eng Fund | 44,746 | – |
| Stoma Club Fund | – | 2,373 |
| Look Good Feel Better Fund | – | 1,997 |
| Jonathan Tan Fund | – | 37,109 |
| Lung & Liver Cancer Fund | 17,128 | 50,000 |
| Total Restricted Funds | 278,045 | 431,810 |
| Total Funds | 18,924,222 | 15,873,124 |

statement of CHANGES IN FUNDS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2009

| | 2009 \$ | 2008 \$ |
|--|-------------------|-------------------|
| Balance at beginning of year | 15,873,124 | 16,649,850 |
| Net surplus/(deficit) for the financial year | 3,051,098 | (776,726) |
| Balance at end of year | <u>18,924,222</u> | <u>15,873,124</u> |

statement of CASH FLOWS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2009

| | 2009 \$ | 2008 \$ |
|---|-------------------------|--------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Net surplus/(deficit) for the financial year | 3,051,098 | (776,726) |
| Depreciation of Property, Plant and Equipment | 93,713 | 90,092 |
| Gain on disposal of Bequeathed Property Received | – | (105,384) |
| Interest income | (54,032) | (106,545) |
| Operating Cash Flow before Changes in Working Capital | 3,090,779 | (898,563) |
| Inventories | 6,813 | (2,476) |
| Other Receivables | 1,281,158 | 2,469,989 |
| Other Assets | (44,629) | (4,255) |
| Cash Restricted in Use Over 3 Months | (9,503,973) | – |
| Trade and Other Payables | (3,398) | (546,355) |
| Net Cash Flows (used in)/from Operating Activities | <u>(5,173,250)</u> | <u>1,018,340</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Disposal of Bequeathed Property Received | – | 670,384 |
| Purchase of Plant and Equipment | (60,403) | (27,848) |
| Interest Received | 54,032 | 106,545 |
| Net Cash Flows (used in)/from Investing Activities | <u>(6,371)</u> | <u>749,081</u> |
| Net (Decrease)/Increase in Cash and Cash Equivalents | (5,179,621) | 1,767,421 |
| Cash and Cash Equivalents, Cash Flow Statement, Beginning Balance | <u>12,639,546</u> | <u>10,872,125</u> |
| Cash and Cash Equivalents, Cash Flow Statement, Ending Balance | <u><u>7,459,925</u></u> | <u><u>12,639,546</u></u> |

notes to the FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2009

IMPORTANT NOTE

The Summary Financial Statements as set out on pages 34 to 38 contain only a summary of the information in the financial statements of the Society's Annual Report. For the full financial statements, you may request a copy of the Annual Report from the Society or visit our website – www.singaporecancersociety.org.sg.

1. General

Singapore Cancer Society ("the Society") is established in Singapore under the Societies Act, Cap 311. The functional currency of the Society is Singapore dollars and the financial statements are presented in Singapore dollars. It is also subject to the provisions of the Charities Act, Cap. 37 as one of the conditions for the renewal of its status as an Institution of a Public Character. The financial statements were approved and authorised for issue by the council ("the management") on 24 March 2010.

The principal objectives of the Society are to foster national and international coordination and development of all activities in relation to cancer and the rendering of services to persons suffering from cancer.

The constitution of the Society restricts the use of fund monies to the furtherance of the objects of the Society. It prohibits the payment of dividends.

The registered office is: 15 Enggor Street, #04-01 to 04 Realty Centre, Singapore 079716.

2. Basis of Preparation

The financial statements have been prepared in accordance with the Singapore Financial Reporting Standards ("FRS") as well as all related Interpretations to FRS ("INT FRS") issued by the Singapore Accounting Standards Council and the Recommended Accounting Practice 6, Accounting and Reporting by Charities. The financial statements are prepared on a going concern basis under the historical cost convention except where an FRS requires an alternative treatment (such as fair values) as disclosed where appropriate in these financial statements.

3. Related Party Transactions

A related party includes the council members and key management of the Society. It also includes an entity or person that directly or indirectly controls, is controlled by, or is under common or joint control with these persons; members of the key management personnel or close members of the family of any individual referred to herein and others who have the ability to control, jointly control or significantly influence by or for which significant voting power in such entity resides with, directly or indirectly, any such individual. Key management personnel include the CEO and the direct reporting senior officers.

The council members, or people connected with them, have not received remuneration, or other benefits, from the Society for which they are responsible, or from institutions connected with the Society.

notes to the financial statements

There is no claim by the council members for services provided to the Society, either by reimbursement to the council members or by providing the council members with an allowance or by direct payment to a third party.

All council members, chairman of sub-committees and staff members of the Society are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holding that could potentially result in conflict of interests. When a conflict of interest situation arises, the members or staffs shall abstain from participating in the discussion, decision making and voting on the matter.

3.1. Key management compensation:

| | 2009 | 2008 |
|--|----------------|----------------|
| | \$ | \$ |
| Salaries and other short-term employee benefit | <u>608,432</u> | <u>587,329</u> |

The above amounts are included under employee benefits expense.

Number of key management in remuneration bands:

| | 2009 | 2008 |
|-----------------------|-------------|-------------|
| | \$ | \$ |
| \$100,001 – \$150,000 | 1 | – |
| \$50,001 – \$100,000 | <u>*5</u> | <u>*5</u> |

*: includes 1 person who resigned during the year.

Key management personnel comprise the CEO and the direct reporting senior officers. The council members did not receive any compensation during the year.

There were no transactions with a corporation in which the above key management personnel have an interest.

acknowledgements

We would like to extend our deepest appreciation to all donors, sponsors and supporters who have helped us in advancing our mission. Your generosity and support have touched the lives of our beneficiaries and their families.

The names are listed in alphabetical order. The donors listed have donated \$1,000 and above. Whilst we have taken great care to ensure the accuracy of these entries, we seek your kind understanding on any omission or oversight on our part.

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